

6/21/2016

Dear Ms. (HR Rep.),

It was an absolute pleasure meeting with [REDACTED] earlier this month and I graciously thank yourself and your colleagues for this opportunity. I firmly believe this will be a prolific and rewarding career opportunity for both myself and Mr. [REDACTED] team and I am confident that I can provide the superior level of service and subject expertise required to the organization. I've reviewed the attached documents and I would like to courteously propose my salary requirements.

The salary offer was certainly generous and I don't believe we're very far apart. I want to be sincere and clear; I do not have any intention of using this process as bargaining tool for leverage anywhere else as I am very excited to join [REDACTED]. However, I would like to propose a counter offer for a salary of \$110,000. I feel this is justified specifically due to my extensive background in supporting an identical system for the past 7 years, in addition to another 5 years prior in systems administration. I believe my diverse skill-set is a perfect fit for the position and I am aware of the vast technical knowledge required to maintain a secure and operational SCADA system. Furthermore I believe my transition will be seamless and will require virtually no downtime at all, nor training as I am quite well versed in the activities required for maintaining and performing enhancements to the relevant SCADA system and numerous support tools.

I believe that my skill-set will be an integral asset and that I will be an immediate and effective contributor to your organization. Together with Mr. [REDACTED] and his group, I am confident that we can build a secure and robust environment and I am very excited and eager to make this transition and join [REDACTED]. I respectfully ask that you consider my appeal as I look forward to finalizing this process and joining the team. Please do not hesitate to contact me by cell phone [REDACTED] or by email at [REDACTED] if there are any questions.

Warm regards,

